

Northeastern Center, Inc.
POSITION OPENING

Position Title: Team Manager

Position Type: Administrative

Position Location: Outpatient Facility - Steuben County

Shift: 1st Shift

Full or Part Time Status: Full Time

Position Duties: The Team Manager operates under the supervision of assigned Area Director. Primary job duties include assisting the Area Director with planning, coordinating, and oversight of case management services delivery, specifically staff scheduling, staff training, monitoring MRO packages, and ensuring required documentation is completed in a thorough and timely manner. The Team Manager will provide coverage and direct service as assigned.

Experience Expectations: None Required

Education Expectations: Bachelor's Degree in Human Services related field

Date Position Opened: 06/03/2020